



## R.W. LETOURNEAU SERVICE AWARD - NOMINATION FORM -

### **NOMINEE'S INFORMATION:**

Nominee's Name:	
Address:	
City & Postal Code:	
Phone Number:	
Email or Fax:	
Affiliate Chapter:	

### **CRITERIA/REQUIREMENTS:**

Please mark the checkboxes below to ensure you meet or have completed submission of all of the following:

- Describe in 600 words, or 6-8 minutes in ASL, how the nominee exemplifies working toward the goals of AVLIC. Your letter of nomination or ASL submission should speak to the criteria outlined in the service award description and should focus on:
  - Evidence that the nominee has had regular and sustained service to AVLIC through the holding of various offices and positions within the organization and that he or she has fulfilled specific responsibilities for the organization.
  - Examples of leadership demonstrated through participation in local and/or national activities, committees, task forces, etc., that further the goals and mission of AVLIC.
  - Recognition of the nominee's singular devotion of time and effort to interpreter education programs and development of the interpreting profession as a whole.
  - A demonstrated willingness to share his or her time, expertise and abilities with other AVLIC members.

*\*\* Please note the committee will not accept submissions longer than 600 words or 8 minutes.*



## **SUBMISSION DETAILS:**

The deadline for applications is **April 30<sup>th</sup>** annually. The AVLIC Office must receive all aspects of the application by this deadline.

Please submit the remaining application requirements by ONE of the methods outlined below:

### **Submission by Mail – English or ASL Nomination**

A print copy of the English documents, or a copy of the ASL Video on DVD can be mail to:

AVLIC  
ATTN: R.W. Letourneau Service Award  
105- 39012 Discovery Way  
Squamish, BC, V8B 0E5

### **Submission by E-mail – English Nomination Only**

An electronic copy of all English documents can be emailed to:

TO: [avlic@avlic.ca](mailto:avlic@avlic.ca)  
SUBJECT: R.W. Letourneau Service Award – Applicant's Name

### **Submission by E-mail – ASL Nomination option 1**

A link to the ASL video can be uploaded to YouTube, Vimeo or other such online video viewer and emailed to:

TO: [avlic@avlic.ca](mailto:avlic@avlic.ca)  
FOLDER TITLE: R.W. Letourneau Service Award – Applicant's Name

- to learn how to create a YouTube account, visit:  
<http://support.google.com/youtube/bin/topic.py?hl=en&topic=16546>
- to learn how to mark your video as *unlisted* (only people who know the link can view it. It will not appear on any YouTube public spaces.), visit:  
<http://support.google.com/youtube/bin/answer.py?hl=en&answer=181547>

### **Submission by E-mail – ASL Nomination option 2**

An electronic copy of ASL video can be uploaded to Dropbox.com and shared with:

TO: [avlic@avlic.ca](mailto:avlic@avlic.ca)  
FOLDER TITLE: R.W. Letourneau Service Award – Applicant's Name

### **Submission by Fax – English Nomination Only**

A print copy of all English documents can be faxed to:

1-604-567-8502



## **ONCE THE APPLICATION IS SUBMITTED**

Application packages will be correlated by the administrative manager and passed along to the AVLIC Past President and subsequently to the selection committee.

The successful applicant will be notified in writing and AVLIC retains the right to announce the name of the successful candidate.