



Canadian Association of Sign Language Interpreters (CASLI)
Standing Rules for Annual General Meeting
December 7, 2022

1. In instances not covered by CASLI bylaws and policies, the Parliamentarian will give advice based on the 12th Edition of Robert's Rules of Order.
2. All business will be conducted in a harassment-free and respectful environment.
3. Motions will not be accepted at this meeting. A special meeting will be called in the new year to hear motions from the members.
4. Debate
 - 4.1. Attendees will queue to the floor by using the Raise Hand feature on Zoom and either add to their name (by using the rename feature) or typing in the Chat to indicate whether they are commenting in favour or opposed to the motion. They will turn on their camera and when it is their turn, they will be spotlighted to begin addressing the topic.
 - 4.2. Upon being recognized by the chair a member may turn their camera on and wait to be spotlighted, then the speaker will state their name and class.
 - 4.3. The Class A member who introduced the motion is entitled to open the discussion holding the first three (3) minutes of the floor to address the topic.
 - 4.4. Voting members are entitled to queue one (1) time and address the topic for a maximum of two (2) minutes. Voters may queue to speak a second time if:
 - i. There are no other voting members who wish to speak; and
 - ii. There is time remaining.
 - 4.5. The total debate shall not exceed thirty (30) minutes unless two-thirds of voting members in attendance vote to extend the debate.
 - 4.6. The Chair will attempt to alternate between speakers in favour and those opposed to the motion.
 - 4.7. When debating the motion, address only the current topic at hand.
5. Voting
 - 5.1. Voting members who attend the meeting will use Wild Apricot to cast their votes and EmailMeForms to cast proxy votes.
 - 5.2. Motions are decided by a majority unless otherwise indicated. A majority vote is more than half of the members present and voting on a topic.
 - 5.3. Special Resolutions are decided by a two-thirds majority in each membership class.
 - 5.4. Time to cast votes is limited to ten (10) minutes, unless deemed necessary to allow eligible members to vote.
 - 5.5. There will be a ten (10) minute break while the votes are tallied. A timer will be on the screen.
 - 5.6. The chair will announce the voting results.
 - 5.7. The chair of the meeting will cast the deciding vote if necessary.
6. General Public
 - 6.1. Members of the public may ask questions during the debate. They may not make motions or vote.
 - 6.2. Members of the public may participate in the debate if approved by the chair.